

Mansfield Area Chamber of Commerce

Laura Ingalls Wilder Festival September 16 thru 17, 2010

Applications are now being taken for the 2011 Laura Ingalls Wilder Day's Festival; craft, food, demonstration, and information booths. The 2011 festival will run September 16 of the evening and all day Saturday September 17. Festivities will include Outdoor Church Service; Jam Sessions; Elementary School Entertainment; Fiddler's Contest; Bed Rodeo, Horseshow Pitching; Bluegrass, Gospel, and Country Music; Games for the Kiddies; Little Laura and Farmer Boy Contests; Adult Costume and Beard Contest; Homemade Craft Demonstrations; and much, much more. Please note that festivities may change!

In addition to all this, the Ozark Mountain Players will be presenting an outdoor production of Laura's Memories at the Mansfield City Recreation Park. **We invite all craft, food, demonstration, and information booths to set up for Friday festivities. Set-Up Begins at 9:00 AM on Friday! We ask that all booths be set up by 9:00 AM on Saturday.**

Please keep this letter as it contains information you may wish to refer back to as you prepare to set up.

2011 Rules and Regulations:

1. **All fees must be submitted with your contract. Please make checks payable to Mansfield Area Chamber of Commerce.**
2. **Hand crafted items are preferable; however, we will have an area for manufactured items.**
3. **Food concession spaces are limited as we try not duplicate available items. Health Certificates are a must for concession booths serving food.**
4. **We reserve the right to refuse anyone who does not follow guidelines.**
5. **2011 Booth sizes are as follows: 10' X 10', 10' X 20', and 10' X 30'. See application for pricing. There will be a \$5.00 fee for electricity per booth and a \$5.00 late fee for all contracts received after August 27, 2011.**
6. **We encourage all crafters, concessionaires, and demonstrators to dress in early era attire.**
7. **Booth rentals help pay for our festival, therefore NO REFUNDS will be given for inclement weather.**
8. **Check in times is from 9:00 AM to 5:00 PM Friday September 16 and from 8:00 AM to 9:00 AM Saturday September 17. You must have your own tables, chairs, canopies, grounded electrical cords, etc. Most of the spaces will be on pavement. We do not provide any security during the overnight hours except for the normal police patrols. Trip hazards caused by improperly run electrical cords will be the sole responsibility of the Vendor.**
9. **Mansfield Area Chamber of Commerce, the Wilder Day's Committee, nor the City of Mansfield will be responsible for thefts, accidents, or injuries.**

Please enclose a self addressed stamped envelope if you desire a confirmation letter. Mansfield Area Chamber of Commerce; PO Box 322 Mansfield MO 65704. For additional information call (417)-924-2465 or the Mansfield Area of Commerce at (417)-924-3525. You may also e-mail at mansfieldcofc@gmail.com

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Wilder Day's Festival Concession Booth Contract

I/we _____ do here-by apply to set up and operate a concession booth during the Laura Ingalls Wilder Festival in Mansfield, MO. Fee for Booths will be as follows:

- 10. Food Booths 10' X 10' \$50.00, 10' X 20' \$75.00, or 10' X 30' \$90.00 Plus extra \$10.00 for electric per booth. There will be no food Booths along Commercial St.
- 11. Premium Craft and Vendor Booths along Commercial St. 10' X 10' \$35.00, 10' X 20' \$60.00 or 10' X 30' \$90.00 plus \$5.00 per booth for electric if needed.
- 12. Regular Craft and Vendor Booths along sides of square 10' X 10' \$30.00, 10' X 20' \$45.00, or 10' X 30' \$70.00 plus \$5.00 per booth for electricity if needed.
- 13. Not for Profit groups that sell goods 10' X 10' \$15.00 plus \$5.00 for electricity if needed. Larger booths will pay same as Regular Craft Booths. Not for Profit groups will have to pay regular price if set up along Commercial St.
- 14. All entries received after August 27 will be charged a \$5.00 late fee. Vendors are encouraged to set up on Friday, or as early on Saturday morning as possible. We would like to encourage as many vendors as possible to set up on Friday.
Demonstration booths that demonstrate "old time" skills to the public or information booths will be allowed to set up at no charge as long as vendor sells nothing. The \$5.00 charge will be levied however if electric is needed.

Please check one: Crafts Demonstration Food Information
Size Booth needed Electric Yes No 110 or 240 (circle one)

Please describe what you will have in your booth **(Please be Specific)**.

Check in will be from 9:00 AM - 5:00 PM on Friday and 8:00 AM - 9:00 AM on Saturday.

Name _____ Date _____
Address _____
Telephone _____ E-mail _____

Signature _____

Please return this contract along with a check made payable to **Mansfield Area Chamber of Commerce**. Mail to **PO Box 322 Mansfield, MO 65704**. If you have questions call (417)-924-2465, the Chamber at (417)-924-3525, or e-mail mansfieldcofc@gmail.com .